

Community Health Worker Advisory Committee - Meeting

December 16, 2019, 1:00 – 3:00 p.m.

**Maryland Department of Health
201 W. Preston St., Conference Room L3
Baltimore, MD 21201**

Advisory Committee Members Present

Amaya, Lilian
Campos, Rosario
Funn, Griselda
Gilligan, Kathleen
James, Jude
Phillips, Frances (Chair)
Scott, Tiffany (Vice Chair)

Advisory Committee Members Teleconference

Alexander, Fay (Secretary)
Hollar, Robin
Jones, Rebecca
Moran, Ryan
Trisch, Bradley
Talbert, Kate

Maryland Department of Health Staff

De Pinto, Cheryl
Donohue, Deborah
Hiner, Kimbelry (Staff)
Tenemaza, Pamela
Garrity, Stephanie
Jenkins, Juliette
Backe, Tina

Welcome & Roll Call/Introductions

Frances B. Phillips, Chair, opened the meeting by providing a welcome and greetings to the Committee member and the members of the public. Each Committee member, both in-person and on the phone, introduced themselves.

Upcoming meeting: February 10, 2020, 1-3 pm., MDH, 201 West Preston Street, Conference Room L3, Baltimore

Opening Remarks

Frances B. Phillips, Chair, presented opening remarks addressing applications received and certifications issued. CHW employers and supervisors have been engaged in getting their CHW certified and assistance from the Advisory Committee is needed to ensure CHWs with experience have the opportunity to consider certification through this process.

Meeting Minute Approval

The Advisory Committee voted and approved the October 28, 2019 meeting minutes.

- Tiffany Scott – motion to approve, Griselda Funn – 2nd

Diabetes Update

Frances B. Phillips, Chair, provided an update to the Committee on the Department's diabetes efforts. Diabetes is Maryland's first population health improvement goal. It affects all ages, affected by lifestyle, social determinants. Next steps include aligning resources, messages, and action, where CHWs are a vital part of the solution.

CHW Certification Program Implementation

Advisory committee staff, Kim Hiner, provided an update on the CHW certification program implementation.

Proposed Regulations Update

COMAR 10.68.01 and 10.68.02 was signed by MDH Secretary Neall and final notice sent to Division of State Documents for publication in the Maryland Register with an anticipated effective date of December 30, 2019.

One change to drafted regulations includes the care coordination core competency. An additional word 'support' was added to clarify general nature of the competency. This does not signify a substantive change. The Department is committed to continuing to work with stakeholders as we move forward.

Certification Update

To date, MDH has issued 108 certificates. The team has been working with those who need assistance. We are about halfway through the certification process based on experience and there has been an uptick in applications, but additional outreach is needed to employers and CHW partners. All CHWs should know about the opportunity to apply.

Outreach and Communications

Spanish language website has launched and all application materials are translated. The team will continue to provide webinars and workshops. A media release after launch of training program accreditation is planned.

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CHW Certification Training Program Accreditation Process

Introduction: Dr. Juliette Jenkins Consultant

Dr. Juliette Jenkins will be working with the MDH team to assist with the training program accreditation process. She has experience as a senior leader in federal and other sectors in health care. She has practiced as a community health nurse and led the development of community health nurse curriculum. Her PhD dissertation was the "Perceptions of CHWs on integration into behavioral health care in MD."

Advisory committee staff, Kim Hiner, provided an update on the CHW certification training program accreditation process including the training program requirements as state in presented regulations. Training program accreditation application process will launch on January 1, 2020. Training programs in Maryland will be notified of the requirements and how to apply. Training programs that were training CHWs as of October 1, 2018 will have until December 31, 2020 to apply for accreditation during that time. All other training program accreditation applications will be accepted on a rolling basis. Training programs should reach out to the MDH CHW team with specific questions.

The proposed application components consist of general organization information, evidence of a curriculum framework that meets the accreditation requirements, uploading for forms and a signed attestation.

Application Review Committee

A Training Program Application Review Committee will be selected by the Secretary. Seats include: CHW, Advisory committee member, health profession education w/ expertise in curriculum development, MDH CHW certification staff member.

Committee Meeting Dates for 2020

Advisory Committee staff, Kim Hiner proposed the CHW Advisory Committee to meet on a quarterly basis and requested feedback on the following proposed dates:

- February 10th, 2020
- May 18th, 2020
- August 17th, 2020
- November 16th, 2020

Calendar invites will go out soon.

Closing Remarks

Chair Frances B. Phillips provided closing remarks. The next meeting is February 10, 2020, 1-3 pm., MDH, 201 West Preston Street, Conference Room L3, Baltimore

Fran: next meeting

Training program review committee in process

Training program applications begun

Experienced CHW applications closing March 31, 2020

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Important for us to be available in multiple languages

Adjournment

Motion to adjourn: 2:06 PM

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